COPMeD – Revalidation Best Practice and Development Forum
Terms of Reference

1. Purpose

The Revalidation Forum is a sub-group of the COPMeD Senior Manager Forum with the purpose of facilitating collaborative working and sharing of good practice in relation to revalidation processes for doctors in training across the 4 nations.

The aims of the Forum are:

- To identify and share learning and good practice across organisations responsible for revalidation recommendations for doctors in training
- To identify and highlight challenges to COPMeD SMF and the COPMeD Lead Dean for Revalidation regarding revalidation processes
- To facilitate and improve communication between the GMC, Statutory Education Bodies and Deaneries in relation to revalidation and to escalate concerns via COPMeD SMF and COPMeD.
- To act as an information sharing resource in relation to national developments

2. Composition and Membership

Attendance will include representation from the following:

- COPMeD SMF (Chair)
- COPMeD Lead Dean for Revalidation
- NHSE
- NIMDTA
- Public Service Delivery Scotland

- HEIW
- GMC

3. Frequency of meetings

Meetings will normally take place two – three times per year.

4. Governance

The Revalidation Forum will be convened and Chaired by a member of the COPMeD Senior Managers' Forum (SMF). The Chair will report to SMF on a regular basis and an action log will be maintained and circulated to members and the Lead Dean for Revalidation

The SMF may also alert COPMeD's Lead Dean to concerns and issues.

The Revalidation Forum is not a decision-making forum, however, if the attendees identify gaps in current process or policy this will be discussed and escalated as appropriate to COPMeD SMF or COPMeD.

April 2026